



Minutes of the Friends of the Yeatman Annual General Meeting held on Friday September 13th at 7:00pm in Digby Church Hall

1. Welcome

Mr David Hayes, Chairman, welcomed all Friends to this year's Annual General Meeting.

2. Chairman's Report:

The Chairman is pleased that the Yeatman continues to ride high on their deserved reputation of providing excellent clinical care and that it is reaching beyond Hospital Lane into the local community. Despite disappointments that the centralization of GPs at the Yeatman was temporarily shelved and the withdrawal of some Out-Patient clinics funded by Yeovil District Hospital, Matron and her team continue to provide outstanding care for our patients.

Capital Planning remains on track and while we paused while the GPs plans were under consideration, we are ready to appropriate funds up to 600k over the next three years. These could include

- Re-Adjust Mental Health Clinic and Office Space
- Upgrading Clinic Rooms in Outpatients and Waiting Area
- Community Mental Health Project: Emotionally Connected Sherborne Project

Minor Projects that have been supported by the Friends include

- Bladder Scanner
- HoverJack Bed
- X-Ray Department Couch
- Staff Rest Area

Mr Hayes thanked all volunteer helpers as they are the key to making things happen. He highlighted several areas of support and expressed appreciation for their wisdom and hard work. New helpers, especially those to assist us with fundraising events are always welcome.

The Chairman highlighted ways the Friends have been improving communication with our Friends. This include

- FOYH Website
- New Database
- Marketing and Communication Team
- Monthly Mail Chimp Emails
- Community Liaison with Schools

The Chairman also thanked the Governance Sub-Committee who have worked to ensure we remain approachable, effective and efficient while following recommendations by the Charity Commission. A review of our Constitution is underway as well as new safeguarding procedures.

3. Matron's Report:

Matron Anne Hiscock thanked all for attending. This is the fifth year she has been Matron and she is grateful for all the support she and her staff have received from the Friends over this period.

Matron announced that the Yeatman has just been named the GSF Hospital Ward of the Year. The Gold Standard Framework Judges were impressed by the staff's commitment to providing care on a par with a hospice to all patients approaching the end of life and their relatives. Their holistic approach really is an example to all enhanced by sympathetically designed, state of the art new facilities kindly provided by the Friends.

Matron also shared that the Yeatman has also received the Elder Friendly Quality Mark Award. The Elder Friendly Award is a prestigious quality mark for standards of Dementia care over seen by the Royal College of Psychiatry. Phase 1 was achieved and awarded to the Willows in April 2018 and we have just completed Phase 2.

The Bereavement Cafe has been shortlisted by the Nursing Times for an award. Matron explained the importance of fellowship between recently bereaved families with others facing many of the same problems. This can be especially challenging for men. Run by several of the nurses working in the EOL suites, familiar faces offer a safe place for the families to share their grief.

Matron thanked the Friends for purchasing a HoverJack bed. This lifts a patient who has fallen with dignity and comfort.

Mrs Tomlinson questioned Matron on the Out-Patient Clinics that have been stopped by Yeovil District Hospital at the Yeatman. Matron explained the YDH had to cut costs compiled by the retirement of several of their doctors resulted in the closure of some OP clinics. This was done without consulting with Dorset Health Care Trust. The Friends and Sherborne Town Council have worked hard not to lose additional clinics. The Friends and DHCT are in the process of establishing a stakeholder working group to monitor and plan clinics held in the Yeatman.

Mr Marsh asked Matron what the current staffing levels were at the Yeatman. Matron was pleased to report that they were in a strong position and were not struggling with recruiting trained RN nurses.

Mr Neal questioned Matron on the impact of the closure of St Margaret's Hospice on Yeatman EOL beds. Matron explained there is a constant demand for of EOL beds and should more be needed they use side rooms. Part of her job is monitoring the flow of all patients and with the help of the HUB work together to return patients to their homes safely.

4. Treasurer's Report:

Mr Thompson was pleased to report that the full set of accounts have been lodged with the Charity Commission. He also thanked Mr McAndrew for his patience in handing over all the accounts.

The Treasurer let everyone know that they can ask for a full set of accounts by emailing him with their request. Tonight, he has produced a shorter version.

Mr Thompson verbally shared the shorter version as attached. No questions were raised.

5. Vice-Chairman's Report:

Cllr Warburton thanked all Friends who have supported the Yeatman this year. We have been guided by Matron and her staff and congratulate them on the awards they have achieved. She highlighted the agility and swiftness that we are now able to address individual patients needs in helping them to return to their homes following a stay in the Willows. The ground-breaking work of the HUB in supporting patients is very positive.

Cllr Warburton also reminded those present that we are more than just a building. She is pleased that the Friends are reaching out into the local community especially in addressing Mental Health issues in our young people. By supporting them early we lessen the pressure of larger problems in the future.

6. Election of Officers and Trustees:

- Cllr Warburton proposed Mr Hayes as Chairman. Mrs Carling seconded and all present agreed.
- Mr Hayes proposed Cllr Warburton as Vice-Chairman. Mrs Waldon seconded and all present agreed.
- Mr Hayes proposed Mr Thompson as Treasurer. Mrs Gunner seconded and all present agreed.
- Mr Hayes proposed Mrs Turnbull as Hon Secretary. Mr Neal seconded and all present agreed.
- Mr Hayes proposed Mrs Harvey, Mr Meehan, Mr Neal and Mr Sandy as Trustees. Cllr Warburton seconded and all present agreed.
- Mr Hayes proposed Mrs Carling (Sherborne Town Council), Dr Rob Childs (GP Forum), Mr Marsh (PPG) and Mr Rogers (Special Projects) as Advisors to the Executive Committee. Cllr Warburton seconded and all present agreed.

7. Appointment of Auditor/Independent Examiner:

Mr Thompson proposed that Milstead Langdon were appointed Auditor/ Independent Examiner for 2019/2020. Mr Hayes seconded and all present agreed.

8. Minutes of the Last Meeting:

Mrs Turnbull proposed that the Minutes of the Annual General Meeting held on July 18th, 2018 were a true and accurate record of the meeting. Mr Neal seconded and all present agreed.

9. Any Other Business:

Mrs Withers spoke on the need for additional volunteers, especially in the following areas

- Administration/Secretarial support
- Fundraising and Special Events
- Computers and IT

10. Presentations:

The Chairman expressed sadness in losing members of the Executive Committee as he has valued their advice and support. He thanked Mrs Margaret Lucas for her contributions to the Friends. He also thanked Dr. Christine Foster who could not attend this evening.